



EM PRINT GROUP
ENVELOPES • STATIONERY • SERVICE

★ **BEST VALUE**



**OTHER PRODUCTS & LARGER QUANTITIES:
PLEASE CALL FOR QUOTE ~
FAST TURNS AVAILABLE**

COMMERCIAL SIZE ENVELOPES OFFSET PRINTED

WINDOW AND REGULAR ORDERS OF SAME SIZE AND INK(S) ARE COMBINED FOR TOTAL PER M PRINTING CHARGE. COPY CHANGES WILL INCUR ADDITIONAL CHARGES

STYLE	SIZE	Height x Width		500 LOT	1,000	2,500	5,000	10,000	15,000	20,000	25,000	50,000	100,000	
REGULAR	6 ^{3/4}	3 ^{5/8} x 6 ^{1/2}	★ OSSS	43.89	50.06	38.16	31.61	26.84	24.12	22.66	21.79	20.66	19.09	
	9	3 ^{7/8} x 8 ^{7/8}	★ OSSS	43.71	49.56	37.84	31.31	25.75	24.35	23.62	22.16	20.43	18.84	
			OSSS HOUSE TINT	45.21	52.56	40.84	34.31	28.75	27.35	26.62	25.16	23.43	21.84	
	10	4 ^{1/8} x 9 ^{1/2}	★ OSSS	39.87	49.32	37.79	31.08	26.19	24.82	23.65	22.51	20.69	19.09	
			OSDS	44.76	51.81	39.89	33.18	28.29	26.92	25.75	24.61	21.74	21.19	
			OSDS BLUE TINT	46.26	54.81	42.89	36.18	31.29	29.92	28.75	27.61	24.74	24.19	
	WINDOW	9	3 ^{7/8} x 8 ^{7/8}	OSDS	47.61	57.93	46.02	39.48	34.72	33.61	30.67	29.34	26.91	26.40
				OSDS BLUE TINT	49.11	60.93	49.02	42.48	37.72	36.61	33.67	32.34	29.91	29.40
		10	4 ^{1/8} x 9 ^{1/2}	★ OSSS	42.68	52.68	40.77	34.23	29.47	28.36	26.47	25.14	22.71	22.20
				OSSS BLUE TINT	44.18	55.68	43.77	37.23	32.47	31.36	29.47	28.14	25.71	25.20
OSDS				46.24	54.78	42.87	36.33	31.57	30.46	28.57	27.24	24.81	24.30	
OSDS BLUE TINT				47.74	57.78	45.87	39.33	34.57	33.46	31.57	30.24	27.81	27.30	
2nd COLOR ADD TO ABOVE PER M <i>(see below for additional ink charges)</i>				21.30	21.29	11.47	5.46	3.28	2.84	2.46	2.18	1.85	1.50	
BACK PRINTING ADD TO ABOVE PER M <i>(see below for additional ink charges)</i>				12.02	12.01	6.55	3.28	1.64	1.53	1.37	1.31	1.20	1.15	

SIZES AVAILABLE 6-1/4 (3-1/2 x 6) through #14 (5 x 11-1/2) ~ CUSTOM SIZES UPON REQUEST

FREE INKS: NO CHARGE FOR Black Reflex Blue PMS 185 *(colors shown here are not an exact pms match; use only for reference)*

STANDARD INKS \$7.50 each: charge is per color for each size envelope ordered; if applicable, add 2nd color running charge (see above)

PMS 424	PMS 165	PMS 186	PMS 200	Process Blue	PMS 300	PMS 348
PMS 109	Warm Red	PMS 199	PMS 201	PMS 286	PMS 347	PMS 469

all other PMS inks not listed (ONLY Pantone Plus Series book): \$17.50 per color for each size envelope ordered

STANDARD WINDOW POSITIONS			IN STOCK FOR IMMEDIATE DELIVERY	
No.	SIZE OF ENVELOPE	SIZE OF WINDOW	POSITION OF WINDOW	
			Left Edge	Bottom
6 ^{3/4}	3 ^{5/8} x 6 ^{1/2}	1 ^{1/8} x 4 ^{1/2}	7/8"	1/2"
7	3 ^{3/4} x 6 ^{3/4}	1 ^{1/8} x 4 ^{1/2}	7/8"	1/2"
7 ^{3/4}	3 ^{7/8} x 7 ^{1/2}	1 ^{1/8} x 4 ^{1/2}	7/8"	1/2"
8 ^{5/8} - #1	3 ^{5/8} x 8 ^{5/8}	1 ^{1/4} x 4	5/8"	13/16"
8 ^{5/8} - #2	3 ^{5/8} x 8 ^{5/8}	1 x 4	1"	3/4"
8 ^{5/8} - #3	3 ^{5/8} x 8 ^{5/8}	1 ^{1/8} x 4 ^{3/4}	5/8"	13/16"
9 Short	3 ^{7/8} x 8 ^{7/8}	1 ^{1/4} x 4	3/4"	1/2"
9	3 ^{7/8} x 8 ^{7/8}	1 ^{1/8} x 4 ^{1/2}	7/8"	1/2"
10 Standard Window	4 ^{1/8} x 9 ^{1/2}	1 ^{1/8} x 4 ^{1/2}	7/8"	1/2"
*10 Right Window	4 ^{1/8} x 9 ^{1/2}	1 ^{1/8} x 4 ^{1/2}	4 ^{1/8} "	1/2"
11	4 ^{1/2} x 10 ^{3/8}	1 ^{1/8} x 4 ^{1/2}	7/8"	1/2"
12	4 ^{3/4} x 11	1 ^{1/8} x 4 ^{1/2}	7/8"	1/2"
14	5 x 11 ^{1/2}	1 ^{1/8} x 4 ^{1/2}	7/8"	1/2"

FLAT CHARGES	
INK	
Black, Reflex Blue, and PMS 185 Red	Free
Standard Inks	\$7.50
Non-Standard Inks	\$17.50
Shimmer, DayGlo, Pastels, any inks not in the Pantone Plus Series book	\$50.00
GRAPHIC	
PDF Proofs Upon Request <i>(New and Revised Orders Only)</i> <i>Exact repeat proofs may incur a \$10 charge</i>	Free
Envelope Typesetting: 4 lines or less of copy using our font library; excludes logos/graphics; includes proofs	\$10.00
New/revised artwork, layouts, or adjustments to files not set to graphic guidelines <i>(see policy)</i>	Per Quote
PRODUCTION	
Indicia or any Extra Copy not in top-left corner	\$5.00
Business Reply	\$5.00
Close Registration Charge (2/0)	Free
Hairline Registration (2/2)	\$25.00
Full Face: Commercial Envelopes: \$10.00 Catalog & Booklet Envelopes: \$20.00	
Bleeds and Floodcoat Copy	Per Quote
Rush service per request; normally available at no charge.	